



Nomination Form

Before completing this form, please read the notes overleaf.

Please complete in BLOCK CAPITALS

SURNAME FIRST NAME(S)

DATE OF BIRTH

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 NATIONAL INSURANCE NUMBER

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In the event of my death whilst in membership of PACE – the Co-operative Group Pension (Average Career Earnings) Scheme, I wish the Trustees’ discretion under the PACE Rules to be exercised so that they may apply any lump sum benefits arising under PACE for the benefit of the following person(s) in the proportion(s) shown.

1	NAME ADDRESS RELATIONSHIP (optional) PROPORTION
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2	NAME ADDRESS RELATIONSHIP (optional) PROPORTION
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3	NAME ADDRESS RELATIONSHIP (optional) PROPORTION
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I understand that this is an expression of my wishes, and it is not binding on the Trustees. It may, at any time, be revoked or revised by me in writing or by the completion of a further nomination form.

I accept that PACE Trustees Ltd and their advisers and administrators will need to process certain data about me (and my nominated beneficiaries) and that this may include items categorised under the Data Protection Act 1998 as ‘sensitive data’. I understand that this data may be needed to calculate and pay benefits, for statistical purposes, for reference purposes and to administer PACE as a whole. I accept that under the provisions of the Data Protection Act 1998 I am required to obtain the consent of my nominated beneficiaries to the processing of their ‘sensitive data’ for such purposes.

SIGNED

DATE

Please return this form to: [Group Pensions Department, Co-operative Group, PO Box 53, New Century House, Manchester, M60 4ES.](#)

Notes

1	You may nominate as a beneficiary any person (including a charity or club), whether or not they are related to you or financially dependent on you.
2	<p>If you do not nominate a beneficiary, the Trustees can pay the death benefit only to someone who qualifies as a “Dependant” or “Beneficiary” under the PACE Rules. This would include:</p> <ul style="list-style-type: none">• a relative,• someone who was dependent on you to provide financially for their basic needs,• someone entitled to benefit under your will. <p>Please note, this means that the PACE Rules would not normally allow the benefit to be paid to your partner, if you are not married or a registered civil partner, unless:</p> <ul style="list-style-type: none">• that person is named as a beneficiary under your will, or• they can provide evidence to prove that they were wholly or partly financially dependent on you at the time of your death.
3	If you are in any doubt about whether someone may be nominated, contact your Human Resources Department or Group Pensions team.
4	You may, if you wish, ask the Trustees to pay the benefit to your estate. If you wish to do this, please write “To my personal representative” (the person responsible for distributing your estate) against “Name” on the form, and complete “Proportion”. Do bear in mind, that if your estate is subject to tax, your death benefit may also be taxed if it is part of your estate.
5	Please ensure that if you nominate more than one person, the “Proportion” entries add up to 100%. If you wish to nominate more than three people, please photocopy the form and return both copies.
6	If you wish to keep the contents of your nomination form confidential, you may return the form in a sealed envelope and write “only to be opened in the event of my death” clearly on the outside. If you do this, you must write your name, national insurance number or date of birth and the date on the front of the envelope.
7	Do keep your nomination form up to date - especially if you have not made a will. If your personal circumstances change, consider whether you need to complete a new form. New forms are available from your Human Resources Department or Group Pensions team. If you become a Deferred Member or Pensioner Member and wish to revise your nomination in respect of any death benefit arising under PACE, please ask your Human Resources Department or Group Pensions team for a new form.
8	You should inform your nominated beneficiaries that you have disclosed their ‘Personal Data’ to the Trustees of PACE and their advisers. This data will be used solely for the purpose of administering your benefits.
9	If your death benefit has been subject to a divorce order which directs the Trustees to pay all or part of any lump sum arising on your death to a former spouse, your nomination form will only be considered in respect of any benefit remaining after the “divorce” order has been settled.

